

How to Resubmit an Errored Filing

Errored filings can be modified and resubmitted from errored filing queues.

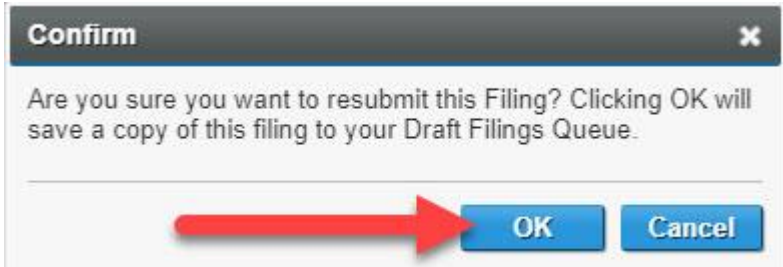
- 1. Open the rejected queue by clicking **Filings** then **Error**.



- 2. Click the grey resubmit arrow.



- 3. A prompt will pop up, informing you that you're creating a draft of the errored filing. Click OK.



4. The Errored filing will open.

- If no changes are needed, click “Add to Cart” and then skip to step 6.
- **If you paid previously** with the errored filing, click “Filing Information” at the top of the page.
- If you need to change your documents, click “Upload Documents” at the top of the page. After changing your documents, click “Next” until you reach the Filing Summary page.

FILING PROGRESS | Filing Information | Upload Documents | Service Information | **Filing Summary**

Filing Summary

CASE DETAILS

Court	Flathead County District Court	Case Type	Civil - DV - Amount Due
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FILING INFORMATION

Filing Number	815850	Filing Type	Motion - Motion
Request Emergency Filing		Filed on Behalf of	
Comments			
Certified Date of Service	08-04-2023		

DOCUMENTS

Name	Request Confidential	Confidential Reason	Exclude from eService	Comments
No records were found.				

ELECTRONIC SERVICE RECIPIENTS (PARTIES ON CASE)

Name	Role	Representing	Address	Service Method
No records were found.				


CONVENTIONAL SERVICE RECIPIENTS (PARTIES ON CASE)

Name	Role	Representing	Address	Service Method
Otto Otter the Example	Defendant	Self-Represented	123 Example Parkway	Email

OTHER RECIPIENTS

Name	Role	Address	Service Method
No records were found.			

[Edit Filing](#) [Add To Cart](#)



5. If you paid with your errored filing...

- First: Click “Filing Information”
- Second: Select the fee wavier “Already Paid.”
- Third: Add a comment to the clerk’s office to let them know you already paid, and the DATE, TIME, and ATTORNEY so they can find your receipt.
 - *I paid with an errored filing. The errored filing/payment was submitted THIS DATE at THIS TIME under THIS ATTORNEY.*
- Fourth: Click “Next.” It is important you click “Next” because this acts as a save button! Continue to click next until you reach the Filing Summary page, and add your filing to the cart.

FILING PROGRESS | **Filing Information** | Upload Documents | Service Information | Filing Summary

Filing Information ?

DETAILS ▾

Comments

Request Emergency Filing

FILED ON BEHALF OF INFORMATION ▾

Filed on Behalf of:

- Name
- Otter, Otto (Defendant)
- Roy G Biv Collections (Plaintiff)

FILING FEES

Fee Name	Amount
Appearance	\$70.00
Total	\$0.00

FILING FEES ▾

Fee Waiver:

Comments: I paid with a filing that errored. The errored filing/payment was submitted on SEPTEMBER 7TH at 3:43 PM under attorney MARY JONES.

Next

6. Click "Submit Filings."

MONTANA COURTS E-FILING Margie Johnson Mary Jones

Cart

SUMMARY

Number of Filings	1	Total	\$0.00
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FILINGS

Court	Case Number	Filing Item(s)	Documents	Fees
Flathead County District Court	DV-15-2023-0000020-AU	Motion - Motion	2	\$0.00

1 to 1 of 1 records

By submitting the filing(s), you are agreeing to the Terms and Conditions of Use

[Submit Filings](#)

7. When the filing is submitted, you'll be returned to the home screen. Click Filings then Error to go back to the error queue again.

MONTANA COURTS E-FILING Margie Johnson Mary Jones

Home
Case Search
Create Filing
Filings

- Draft (7)
- Submitted (8)
- Rejected (4)
- Approved (18)
- Error (1)

Submission Number 671601694213123973 Submission Date 09-08-2023 04:45 PM

FILINGS

Court	Case Number	Filing Number	Filing Item(s)	Filed on Behalf Of	Documents
Flathead County District Court	DV-15-2023-0000020-AU	815850	Motion - Motion	Otto Otter the Example	2

[Print](#)

8. Since we've already dealt with this errored filing, we can delete the error from our list. Select the filing by check the box on the left, and then click delete.

MONTANA COURTS E-FILING Margie Johnson Mary Jones

Error Filing Queue

FILINGS

<input type="checkbox"/>	Court	Case Number	Filing Item(s)	Last Modified	Resubmit
<input checked="" type="checkbox"/>	Flathead County District Court	DV-15-2023-0000020-AU	Motion - Motion	08-04-2023 10:04 AM	→

1 to 1 of 1 records

[Delete](#)

